BELMONT OFFICE
217 Glenway Street
P.O. Box 1646
Belmont, NC 28012

KINGS MOUNTAIN OFFICE
304 E. King Street
Kings Mountain, NC 28086

GAFFNEY OFFICE
917 N. Limestone Street
Gaffney, SC 29340

T | L

TAYLOR LAW, PLLC
ATTORNEYS AT LAW
North Carolina and South Carolina
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PHONE NUMBER: 704-461-8785
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SHELBY OFFICE
201 S. Washington St.
Suite 104
Shelby, NC 28150

CHERRYVILLE OFFICE
106 N Cherry St.
Cherryville, NC 28021

LINCOLNTON OFFICE
212 E Water St.
Lincolnton, NC 28092

DEED TRANSFER INFORMATION FORM

Address of Property to be Transferred: (Include City, County, State, Zip Code):

ADDRESS: _____

IS THIS PROPERTY OR ANY PART OF IT YOUR PRIMARY RESIDENCE: YES OR NO (Circle One)

NAME OF THE PERSON(S) WHO CURRENTLY OWN THE PROPERTY AND SEEK TO TRANSFER IT:

1. NAME: _____ *IF THE OWNER LISTED IN THE RECORDS HAS PASSED AWAY SEE **NOTE** ON PAGE 2
   a. Mailing Address: (if different from the property address above)
      _____
      _____
   b. Marital Status: (Circle One) Married, Unmarried, Separated, Widow(er)
   c. If married, Spouse's Name: _____
   d. Phone Number: _____
   e. Email Address: _____

2. NAME: _____*IF SPOUSE IS SECOND OWNER LEAVE THIS SECTION BLANK*
   a. Mailing Address: (if different from the property address above)
      _____
      _____
   b. Marital Status: (Circle One) Married, Unmarried, Separated, Widow(er)
   c. If married, Spouse's Name: _____
   d. Phone Number: _____
   e. Email Address: _____

NAME OF THE PERSON(S) WHO WILL RECEIVE THE PROPERTY BEING TRANSFERRED:

1. NAME: _____
   a. Mailing Address: (if different from the property address above)
      _____
      _____
   b. Marital Status: (Circle One) Married, Unmarried, Separated, Widow(er)
   c. If married, Spouse's Name: _____
   d. Phone Number: _____
   e. Email Address: _____

2. NAME: _____*IF SPOUSE IS SECOND OWNER LEAVE THIS SECTION BLANK*
    a. Mailing Address: (if different from the property address above)
    _____
    _____
    b. Marital Status: (Circle One) M☐ed, Un☐ried, Se☐ted, Wi☐(er)
    c. If married, Spouse's Name: _____
    d. Phone Number: _____
    e. Email Address: _____

3. DO YOU DESIRE A LADY BIRD DEED TRANSFER? ☐S OR ☐ (Circle One)

4. DO YOU HAVE A MORTGAGE ON THE PROPERTY? ☐S OR ☐ (Circle One)

*****IF YOU HAVE A MORTGAGE ON YOUR PROPERTY, YOU SHOULD CONSULT WITH YOUR MORTGAGE COMPANY BEFORE MAKING ANY TRANSFERS OF INTEREST TO ANYONE OR ANY ENTITY THAT IS NOT OBILIGATED BY THE MORTGAGE. A TRANSFER TO SOMEONE OTHER THAN THOSE PLEDGED ON THE MORTGAGE COULD RESULT IN THE LENDER CALLING THE ENTIRE NOTE DUE PURUSANT TO A DUE ON SALE CLAUSE. *****

SCOPE OF REPRESENTATION

Taylor Law, PLLC, has been retained in this matter to assist the Client in accomplishing a conveyance of real property from one person or entity to another. Taylor Law, PLLC, has advised the parties about the importance of a title search which would include examination of the public records to determine if there are liens against the property, chain of title, etc., but the Client has elected to proceed without the benefit of a title examination and therefore assumes all risks associated with Client's decision to accept title without the benefit of a title examination and protection of title insurance. Client shall therefore hold Taylor Law, PLLC, its successors and assigns harmless from any loss, liability, or damage associated with Client's decision to proceed without the benefit of a title examination and the protection of title insurance.

Taylor Law, PLLC, cannot give tax advice. It is important that you seek the advice of a tax accountant or CPA anytime you are gifting assets. Taylor Law, PLLC, recommends that you seek advice and consultation prior to any conveyance and will not be held liable for any resulting tax implications that gifting property may or may not have.

Upon receipt of the completed Deed Transfer Information Form, we will prepare the deed and reach out to you to schedule the signing appointment. At the appointment, be sure that all parties signing have a valid, unexpired, signed photo identification to ensure proper notarization of documents. Failure to comply with this requirement will result in delays and possibly rescheduling fees. Fees are due at the time of signing.

Upon execution and payment in full to Taylor Law, PLLC, our office will record the deed and mail you the original after recording. We will provide a copy of the unrecorded but fully executed deed at the signing appointment. Taylor Law, PLLC is not responsible for mail. If you prefer to pick up your deed, please let us know at your signing appointment.

Fee Schedule: (Fees are also applicable to a Lady Bird Deed Transfer)

- Deed Transfer with Two or Less Legal Descriptions Fee: $500.00
- Deed Transfer with Three or More Legal Descriptions Fee: $500.00 + $50.00 per additional Legal
- Deed Transfer when Recent Estate in Chain Fee: $650.00
- Deed Transfer with Recent Survey Completed that Requires New Legal Description Fee: $650.00
- Mail-Away Fee: $225.00
- All Deed Transfers-Recording Fees: $31.00-$33.00 (per Deed & County)
- **NOTE: If the Owner in the records is deceased, please provide the following information:**
  ***Last Will and Testament, Death Certificate, and any Estate Filing Documents**

**Additional fees may be added if all parties cannot sign on the same date or time and if the parties reschedule more than once

_____ _____
Client Date

_____ _____
Client Date